Checklist for Schengen visa - Visit

Before submitting your application at your local Visa Application Centre or German Mission, please prepare the following documentation:

- Family register with legalization
- Valid passport (issued within the last 10 years and with at least 3 months validity after the scheduled return; at least one empty page)
- Application form duly filled and signed
- Questionnaire for use under section 54(6) of the Residence Act duly filled and signed.
- 1 copy of your passport’s data pages (A4 size copy) and the page of data translation
- 1 passport picture according to biometric specifications, not older than 6 months.
- Formal obligation (Verpflichtungserklärung) according to §§ 66-68 AufenthG (German Residence Law) from the inviting person in Germany or proof of sufficient financial funds.
- For Minors: If travelling unaccompanied by parent(s), consent letter signed by both parents
  - Application form and security questionnaire signed by both parents
  - Birth certificate of child (translated)
  - Copy of passport’s data pages of both parents
- Letter from employer, in case of self-employment, company license.
- Travel health insurance according to Schengen regulations

All documents need to be presented in the given order in original. Should you wish to keep any original, kindly provide a copy (A4 size). Please DO NOT staple any documents.

Please note that the German Embassy reserves the right to ask for additional documents or personal appearance for an interview in special cases. Submission of the above-mentioned documents does not guarantee that a visa is granted. Submission of incomplete documentation or refusal to appear for a special visa interview may result in the rejection of your application.

I have been informed about missing documentation and have also read the above instructions but would still request VFS to process my visa application.

(Applicant’s Signature)  
(Date)