



Information on Business Visa

You may obtain a Schengen-visa from the German Embassy, if your main destination is Germany. In all other cases, you are requested to submit your application to the relevant Schengen Embassy.

The application has to be submitted in person (not in the case of children under 12 years) with the following documents (original + one copy):

Required Documents for a Business Visa Application:

- Signed passport (not older than 10 years), and a copy of the first and last page of the passport. If the duration has been extended, please hand in a copy of this page as well. Please make sure that there are enough blank pages, and that the validity of the passport exceeds that of the visa for at least three months.
- **One** visa application form, **fully completed and signed** in English or German (available on the German Embassy's website www.tripolis.diplo.de).
- Each visa will be valid for one person. Children who are registered in their parents' passport will obtain their own visa sticker, and therefore their parents need to fill out an application form for them. If the applicant is under age, both parents have to sign the application. In case of divorce, a court ruling concerning the child's custody has to be presented.
- **One recent** biometric color photograph with a white background (for further information, please consult the German Embassy's website www.tripolis.diplo.de).
- Non-Libyan nationals residing in Libya require a residence permit and an exit-re-entry-visa.
- Invitation letter from Germany from a German company including personal data, purpose of the trip, expected length of stay, name of contact-person within the company, confirmation that all costs will be covered by the company in Germany as stated in §§ 66 – 68 of the German Residence Law (Aufenthaltsgesetz); or, as an alternative to the costs' declaration, proof of sufficient means to cover the costs of the journey, e.g. credit card billings of the past 6 months, or cash, or traveller's cheques.
- Health insurance covering the whole time of the trip.
- Proof of social and economic situation of the applicant, like letter of employer (English or German), proof of salary/earnings, confirmation of school/university, commercial license if self-employed, extracts of bank account from the last three months, a letter from the Libyan "Chamber of Commerce" etc.
- Proof of economic ties with Germany, and evidence of former trips like contracts, bills, bill of lading etc.

Please note that additional documentation may be required (with translation).



Botschaft
der Bundesrepublik Deutschland
Tripolis
سفارة
جمهورية ألمانيا الاتحادية

At the time of the application, a fee of 60,-- €, payable in Tunisian Dinar, has to be paid. In case of visa refusal, the fee cannot be reimbursed.